



Losing a
Loved
One

Table of Contents

Introduction	2
General Wills & Probate	3
Koniag Estates	4
Death Certificate.....	5
Koniag Burial Assistance.....	6
Other Financial Aid	7
Travel.....	10
Funeral Arrangements.....	11
Cemeteries	13
Caskets Only	14
Obituary	15
Crosses & Headstones	17
Flowers.....	18
Bereavement	19
Online Survivor's Checklists	21
A Survivor's Checklist.....	23
Notes	30





Our sincerest condolences to you and your family. At Koniag we know that losing a loved one can be one of the most difficult and overwhelming times for a family. We have gathered this information to help you access resources that may help during this time. Because the majority of our Shareholders live in Anchorage and Kodiak, we have focused on listing services that are available in those areas, however, the booklet includes several services available nationally as well. Shareholders who live outside of the Kodiak and Anchorage areas may still find this information useful and find similar supports offered elsewhere.



General Wills & Probate

The deceased may have left a General Will providing for the distribution of their possessions. Here are some places to check:

State of Alaska Probate Court
907-264-0433 (Anch)
www.courtrecords.alaska.gov

Bureau of Indian Affairs, Realty Department
907-271-1735 (Anch) or 1-800-645-8465

Safe Deposit Box
Banks may provide information after reviewing the death certificate.

Don't forget that if the deceased was named in your current General Will or Koniag Stock Will, you may need to update it.



Koniag Estates

If your loved one is a Koniag Shareholder, please notify Shareholder Records of the passing as soon as possible. Shareholder Records will mail you the necessary paperwork to settle the estate.

Anchorage Office

Attn: Shareholder Records
3800 Centerpoint Drive, Suite 502
Anchorage, Alaska 99503
907-561-2668
800-658-3818 toll free
shareholderrecords@koniag.com

Kodiak Office

Attn: Shareholder Records
194 Alimaq Drive
Kodiak, AK 99615
907-486-2530
800-658-3818 toll free
shareholderrecords@koniag.com



Death Certificate

Many organizations require an original death certificate. In determining how many certificates to order, consider banks, insurance companies, any retirement funds, the Alaska PFD, IRS, Social Security Administration and the probate court. Funeral directors will normally assist in obtaining death certificates.

For deaths in Alaska, certificates may be purchased from:

Anchorage Vital Statistics

907-269-0991

Juneau Vital Statistics

907-465-3391

Alaska Vital Statistics Website

www.dhss.alaska.gov/dph/VitalStats



Koniag Burial Assistance

Families of a deceased voting Shareholder who passed away on or after April 1, 2017 can receive up to \$1,000 in assistance for funeral costs. The deceased voting Shareholder must have a Koniag Will or a General Will on file with Koniag. To access the Burial Assistance Program, the surviving spouse or relative in charge of making the funeral arrangements should complete the simple one-page application form within six months of the eligible Shareholder's passing.

Koniag Shareholder Records

907-561-2668 or 800-658-3818

shareholderrecords@koniag.com

www.koniag.com/our-benefits/burial-assistance/



Other Financial Aid

There are several organizations that offer financial and other aid to help you and your family through this difficult time. Below is a list of the types of aid that your family may qualify for.

Your family should contact financial needs based funding sources first to make sure funding that is not needs based (e.g. ANCSA Corporation burial assistance programs) does not negatively impact your eligibility for needs based financial aid.

ANCSA Village and Regional Corporations

If the deceased belonged to another ANCSA Regional or Village Corporation, assistance may be available through that corporation or its affiliated non-profit entity. The webpage below lists the contact information for the Village Corporations in the Koniag region and the ANCSA Regional Corporations.

www.koniag.com/our-shareholders/resources/



Tribal Entities in the Koniag Region

Several Tribes in the Koniag region provide burial assistance for their members. The webpage below lists the contact information for Tribes in the Koniag region.

www.koniag.com/our-shareholders/resources/

Cook Inlet Tribal Council

Alaska Natives and American Indians residing in the Anchorage area may be able to apply for burial assistance from Cook Inlet Tribal Council. Eligibility requirements and funding levels vary. Contact CITC directly to determine if your family is eligible for assistance.

907-793-3300 (Anch) or 1-877-985-5900

www.citci.org or citci.org/employment-training-burial-assistance/

Tribal Entities in the Lower 48

If the deceased was an enrolled member of a Tribe, assistance may be available through the Tribe. Click on the following link for access to a national Tribal Directory.

www.ncai.org/tribal-directory

Depending upon eligibility requirements and/or available funding, the following may also be able to help off-set some costs:

Funeral Insurance

The deceased may have purchased funeral insurance, or belonged to a "memorial society" (usually associated with funeral homes) or a civic/employment organization that provides death-related benefits.



On-the-Job Death

The employer and/or State Department of Labor may pay a benefit on behalf of a worker whose death resulted from a work accident or illness.

Social Security Administration

1-866-772-1213 or 907-271-4455 (Anch)
www.socialsecurity.gov/pubs/10008.html

State of Alaska, Dept. of Public Assistance

907-269-8950 (Anch) or 1-800-478-4372
www.dhss.alaska.gov/dpa/Pages/gra/

Vet Center/Veterans Resource

907-563-6966 (Anch)
www.cem.va.gov/CEM/bbene_burial.asp

Bereavement Leave

Many employers offer bereavement leave to employees who have an immediate family member pass away. Check with your employer.



Travel

Many airlines offer bereavement fares. Also, friends, family or co-workers may have mileage available for tickets, and/or the deceased's or the family's church may be aware of assistance. Below is a list of some of the airlines that serve Anchorage and Kodiak.

Alaska Airlines

1-800-252-7522

www.alaskaair.com

Ravn

907-266-8394 (Anch)

800-866-8394

www.flyravn.com

Island Air

907-487-4596

www.flyadq.com

Andrew Air

907-487-2566

www.andrewairways.com



Funeral Arrangements

There are several organizations available to assist with funeral arrangements. Many families choose to have funeral homes take care of most of the funeral arrangements. Below is a list of organizations in the Anchorage and Kodiak area that provide support for funeral arrangements.

State of Alaska Division of Health

Medical Examiner Office 907-334-2200

Contact information for funeral homes in Alaska:

www.dhss.alaska.gov/dph/MedicalExaminer/Pages/pubs.aspx

Kodiak Mortuary

907-486-3422 (Kodiak)

Anchorage Funeral Home & Crematory

907-345-2244 (Anch) or 1-800-478-3353

www.alaskanfuneral.com



Cremation Society of Alaska

907-277-2777 (Anch) or 907-373-8627 (Wasilla)
www.alaskacremation.com

Janssen Funeral Homes

www.janssenfuneralhomes.com

Evergreen Memorial (Anch)

907-279-5477 or 1-888-268-5477

Eagle River Funeral Homes (Eagle River)

907-696-3741

Alaska Cremation Center (Anch)

907-279-3741

Mat-Su Funeral Home (Wasilla)

907-745-5477

Legacy Funeral Homes & Cremation Services

www.legacyalaska.com

Witzleben Legacy (Anch)

907-277-1682 or 1-800-820-1682

Kehl's Legacy (Anch)

907-344-1497

Your Rights When Planning a Funeral

The Funeral Rule, enforced by the Federal Trade Commission (FTC), allows you to choose only the goods and services you want and to pay only for those you select. To see your rights visit the FTC website.

www.consumer.ftc.gov/articles/0300-ftc-funeral-rule



Cemeteries

There are several cemeteries in Anchorage and Kodiak to choose from. If your loved one will lay to rest in a community not listed here, you can usually contact the local funeral home or church to get the contact information for local cemeteries.

Cemetery

City of Kodiak Clerks Office
907-486-8636 (Kodiak)

Anchorage Memorial Cemetery

907-343-6814 (Anch)
www.muni.org/Departments/health/cemetery/Pages/default.aspx

Angelus Memorial Park

907-344-1311 (Anch)
www.angelusteam.wixsite.com/angelusmemorialpark

Fort Richardson National Cemetery

907-384-7075 (Anch)
www.cem.va.gov/cems/nchp/ftrichardson.asp



Caskets Only

Some families prefer to order a casket on their own instead of using a funeral home. Below is the contact information for a couple of organizations that sell caskets. There are also several places that sell caskets online.

The Federal Trade Commission requires funeral homes to accept any casket purchased from an outside source. It is recommended you notify the funeral home when you place your order.

Alaska Casket & Monuments

907-348-7375 (Anch)

Costco

907-349-2335 or 907-269-9510 (Anch)

www.costco.com

Handmade Wooden Caskets

Father Christopher

907-775-2046 (Palmer/Wasilla)



Obituary

The funeral director may assist with writing an obituary and most newspapers provide guidelines or a format. Obituaries can be expensive. You may want to contact the newspaper before you submit the obituary to get a cost estimate. Newspapers will sometimes post death notices for free or the obituary only on their website for less than the cost of printing a full obituary in the hardcopy newspaper.

Below are a couple of online resources available to assist you in writing an obituary. On the following page is a list of some of the places you may consider submitting an obituary for your loved one.

www.obituaryguide.com

This website includes ideas and tips to help you draft an obituary for a friend or family member.
www.obituaryguide.com

www.obituaryhelp.com

This website can help you to write an obituary for a fee.
www.obituaryhelp.com



Koniag Obituary

Names of those who recently passed away are published in the Shareholder newsletter. The family may also submit an obituary or request the *Obituary Guidelines and Questionnaire* form from the Shareholder Services Department. Koniag will publish the obituary in the Shareholder newsletter and on the Koniag website at no charge.
www.koniag.com

Kodiak Daily Mirror

907-486-3227 (Kodiak)
www.kodiakdailymirror.com/site/forms/announcements/obituary/

Anchorage Dispatch News

www.legacy.com/obituaries/adn/obituary-place-an-obituary.aspx



Crosses & Headstones

The funeral director may assist with ordering a cross or a headstone. You may also order it yourself. If you choose to order the cross or headstone yourself, be sure to contact the cemetery to ensure the cross or headstone meets their requirements.

Below are a couple of places that make crosses and headstone in Anchorage and Kodiak. There are also several national websites (search "headstones" in your web browser) that will ship crosses and headstones to your location.

Memorial Crosses

John & Tatiana Joy Parker
907-486-5425 (Kodiak)
907-539-1425

Alaska Memorials & Monuments

907-868-9097 (Anch)
www.alaskamemorials.com



Flowers

Most local and national flower shops sell flowers for funeral services. Many can deliver the flowers the same day they are ordered. In addition to choosing the color of flowers, your family will need to decide if you want standing sprays, casket sprays, standard arrangements, or other types of flowers for the service. Below are national flower shops and local flower shops in Anchorage and Kodiak.

Bagoy's
907-522-1922 (Anch)
800-478-8787
www.bagoys.com

Belma's Precious Flowers
907-486-5882 (Kodiak)
www.kodiakdailymirror.com/site/forms/announcements/obituary/

FTD.com
www.ftd.com (national)

1800flowers.com
www.1800flowers.com (national)



Bereavement

It is difficult to deal with the death of a loved one. Most funeral homes and churches can recommend bereavement resources. The organizations listed below may also provide bereavement support.

Kodiak Area Native Association

Behavioral Health
907-486-9812 (Kodiak)
www.kodiakhealthcare.org

Providence Kodiak Island Counseling Center

907-481-2400 (Kodiak)

Kodiak Psychology Services

907-486-0311 (Kodiak)



Southcentral Foundation

Regular Provider Assessment
907-729-3300 (Anch)

Behavioral Health Services
907-729-2500 (Anch)
1-800-478-3343 (Anch)
[www.southcentralfoundation.com/
behavioralhealth.cfm](http://www.southcentralfoundation.com/behavioralhealth.cfm)

Providence Health & Services

Behavioral Health
907-212-6900 (Anch)
[www.alaska.providence.org/services/b/
behavioral-health-child-and-family-services](http://www.alaska.providence.org/services/b/behavioral-health-child-and-family-services)

Hospice of Anchorage

907-561-5322 (Anch)
www.hospiceofanchorage.org/

Life Alaska Donor Services

907-562-5433 (Anch) or 1-800-719-5433
[www.lifealaska.org/support/
online_bereavement_support_services.html](http://www.lifealaska.org/support/online_bereavement_support_services.html)



Online Survivor's Checklists

The stress and the sorrow that come with the loss of a loved one are inexplicable. Having to figure out what to do immediately following the loss of a loved one can be overwhelming. Below are several online checklists available to help grieving families plan a funeral and handle financial matters for passed loved ones.

MyWonderfulLife Survivor's Checklist

A comprehensive checklist of what families need to do to prepare a funeral for a loved one.
www.mywonderfullife.com/_asset/xh62gy/Survivor-Checklist---2.pdf

ImSoSorrytoHear.com Funeral Checklist

A checklist of things a family will need to do to prepare for a funeral.
www.imsorrytohear.com/uploads/PDFs/ISTH%20Funeral%20Planning%20Checklist%20and%20Forms.pdf



AARP When a Loved One Dies Checklist

AARP has a checklist of things families should consider doing immediately following the passing of a loved one, what to do before the funeral, and what to do after the funeral.

www.aarp.org/home-family/friends-family/info-06-2012/when-loved-one-dies-checklist.html

USAA Guide to Financial Responsibilities Following Loss

USAA's guide provides detailed checklists and information on dealing with your family members financial responsibilities. It also describes the process for serving as an executor of a will.

www.content.usaa.com/mcontent/static_assets/Media/lf_survivors_checklist.pdf?cacheid=2634103258_p&_ga=2.185422826.233094010.1493833342-862961593.1493833342

TIAA After a Loved One Passes Away Checklist

TIAA has a comprehensive booklet that describes what families should do after the loss of a loved one. This booklet is focused on handling financial matters.

www.tiaa.org/public/pdf/After-a-Loved-One-Passes-Away.pdf



A Survivor's Checklists

The following pages include a checklist of things you should be prepared to do immediately following and one month after the passing of a loved one.

Please note that every estate is different and can require different steps depending on the individual, where they lived, what property they owned, whether they had a will, which benefits they were entitled to, etc. Koniag has tried to create a comprehensive checklist, however, you are encouraged to consult an attorney, the executor of the estate, and an accountant to ensure you and your family complete all required paperwork to properly close out your loved one's estate and financial matters.



Immediately Following the Death, You Should:

Description	Not Applicable	Done
1. Contact the funeral home.	<input type="checkbox"/>	<input type="checkbox"/>
2. Contact your priest or minister.	<input type="checkbox"/>	<input type="checkbox"/>
3. Alert immediate family members and close friends.	<input type="checkbox"/>	<input type="checkbox"/>
4. If employed, contact the deceased's employer.	<input type="checkbox"/>	<input type="checkbox"/>
5. If employed, contact your employer.	<input type="checkbox"/>	<input type="checkbox"/>
6. If applicable, notify agent under Power of Attorney.	<input type="checkbox"/>	<input type="checkbox"/>
7. Arrange for the care of any dependents.	<input type="checkbox"/>	<input type="checkbox"/>
8. If the deceased had any pets, arrange for their immediate care.	<input type="checkbox"/>	<input type="checkbox"/>
9. Arrange for the disposal of any perishables left in the deceased's home such as food, refrigerated items, and existing refuse.	<input type="checkbox"/>	<input type="checkbox"/>
10. Remove any valuables from the deceased's home, secure the residence, and take steps to make the home appear to be occupied (for example, use of lamp timers).	<input type="checkbox"/>	<input type="checkbox"/>
11. Alert the executor appointed in your loved one's Will.	<input type="checkbox"/>	<input type="checkbox"/>
12. Notify religious, fraternal, and civic organizations that your loved one was a member of.	<input type="checkbox"/>	<input type="checkbox"/>
13. Notify your attorney regarding the probate of the estate.	<input type="checkbox"/>	<input type="checkbox"/>



	Description	Not Applicable	Done
14.	Alert the Post Office to forward the deceased's mail.	<input type="checkbox"/>	<input type="checkbox"/>
15.	Locate loved one's important documents:		
	Koniag Stock Will	<input type="checkbox"/>	<input type="checkbox"/>
	Other ANCSA corporation Stock Will's	<input type="checkbox"/>	<input type="checkbox"/>
	General Will and/or Trust document	<input type="checkbox"/>	<input type="checkbox"/>
	Birth certificate	<input type="checkbox"/>	<input type="checkbox"/>
	Social Security card	<input type="checkbox"/>	<input type="checkbox"/>
	Marriage license	<input type="checkbox"/>	<input type="checkbox"/>
	Deed to burial property	<input type="checkbox"/>	<input type="checkbox"/>
	Copy of funeral prearrangements	<input type="checkbox"/>	<input type="checkbox"/>
	Life insurance policies	<input type="checkbox"/>	<input type="checkbox"/>
	Military discharge papers (DD-214)	<input type="checkbox"/>	<input type="checkbox"/>
16.	Compile the following information that the funeral home will need in order to finalize the death certificate:	<input type="checkbox"/>	<input type="checkbox"/>
	Deceased's first, middle, and last name	<input type="checkbox"/>	<input type="checkbox"/>
	Deceased's maiden name	<input type="checkbox"/>	<input type="checkbox"/>
	Deceased's home address	<input type="checkbox"/>	<input type="checkbox"/>
	Deceased's Social Security Number	<input type="checkbox"/>	<input type="checkbox"/>
	Deceased's date of birth	<input type="checkbox"/>	<input type="checkbox"/>
	Deceased's date of death	<input type="checkbox"/>	<input type="checkbox"/>
	Deceased's age	<input type="checkbox"/>	<input type="checkbox"/>
	Deceased's gender	<input type="checkbox"/>	<input type="checkbox"/>
	Race/ethnicity	<input type="checkbox"/>	<input type="checkbox"/>
	Marital status	<input type="checkbox"/>	<input type="checkbox"/>
	Spouse's first and last name	<input type="checkbox"/>	<input type="checkbox"/>



Description	Not Applicable	Done
Deceased's highest level of education	<input type="checkbox"/>	<input type="checkbox"/>
Deceased's occupation	<input type="checkbox"/>	<input type="checkbox"/>
Deceased's place of birth	<input type="checkbox"/>	<input type="checkbox"/>
Deceased's father's name	<input type="checkbox"/>	<input type="checkbox"/>
Deceased's father's birth city & state	<input type="checkbox"/>	<input type="checkbox"/>
Deceased's mother's name	<input type="checkbox"/>	<input type="checkbox"/>
Deceased's mother's birth city & state	<input type="checkbox"/>	<input type="checkbox"/>
If your loved one was a Veteran:	<input type="checkbox"/>	<input type="checkbox"/>
Entered service date	<input type="checkbox"/>	<input type="checkbox"/>
Entered service place	<input type="checkbox"/>	<input type="checkbox"/>
Service number	<input type="checkbox"/>	<input type="checkbox"/>
Separated from service date	<input type="checkbox"/>	<input type="checkbox"/>
Separated from service place	<input type="checkbox"/>	<input type="checkbox"/>
Grade, rank or rating	<input type="checkbox"/>	<input type="checkbox"/>
Organization and branch of service	<input type="checkbox"/>	<input type="checkbox"/>
17. Notify Koniag of the passing.	<input type="checkbox"/>	<input type="checkbox"/>
18. Submit Koniag Burial Assistance Application.	<input type="checkbox"/>	<input type="checkbox"/>
19. If deceased owned shares in other Native Corporations, notify them of the passing.	<input type="checkbox"/>	<input type="checkbox"/>
20. If deceased was an enrolled Tribal member, notify the tribe of the passing.	<input type="checkbox"/>	<input type="checkbox"/>
21. Apply for other financial assistance.	<input type="checkbox"/>	<input type="checkbox"/>
22. Select the pallbearers.	<input type="checkbox"/>	<input type="checkbox"/>
23. Select the location for the repast.	<input type="checkbox"/>	<input type="checkbox"/>
24. Ask friends and relatives to help with food and preparing the location for the repast.	<input type="checkbox"/>	<input type="checkbox"/>



Within One Month of Death, You Should:

	Description	Not Applicable	Done
1.	Send to Koniag:	<input type="checkbox"/>	<input type="checkbox"/>
	Copy of the death certificate	<input type="checkbox"/>	<input type="checkbox"/>
	Copy of the most-recent Will	<input type="checkbox"/>	<input type="checkbox"/>
2.	Contact Koniag to determine what, if any, other documents are required to process the estate.	<input type="checkbox"/>	<input type="checkbox"/>
3.	If the deceased was a Shareholder with any other Native Corporations, send the death certificate to them.	<input type="checkbox"/>	<input type="checkbox"/>
4.	Consult with an attorney about probate (if applicable).	<input type="checkbox"/>	<input type="checkbox"/>
5.	Meet with an accountant to discuss estate taxes.	<input type="checkbox"/>	<input type="checkbox"/>
6.	File claims with life insurance	<input type="checkbox"/>	<input type="checkbox"/>
7.	Contact the Social Security Administration and other government offices that may have been making payments to the decedent. If the decedent was your spouse, inquire about your eligibility for new benefits.	<input type="checkbox"/>	<input type="checkbox"/>
8.	Notify the Registrar of Voters.	<input type="checkbox"/>	<input type="checkbox"/>
9.	If the deceased's home is unoccupied, cancel unnecessary home services, such as newspaper delivery, cable service, etc.	<input type="checkbox"/>	<input type="checkbox"/>
10.	Cancel deceased's prescriptions.	<input type="checkbox"/>	<input type="checkbox"/>
11.	Contact the Department of Motor Vehicles to cancel deceased's drivers license and transfer titles of all registered vehicles.	<input type="checkbox"/>	<input type="checkbox"/>



Description	Not Applicable	Done
12. If your loved one was a veteran, inquire about benefits that you may be entitled to through the VA.	<input type="checkbox"/>	<input type="checkbox"/>
13. Contact the deceased's employer. Inquire about any 401 (k), pension, or company benefits.	<input type="checkbox"/>	<input type="checkbox"/>
14. Notify all 3 credit reporting agencies.	<input type="checkbox"/>	<input type="checkbox"/>
15. Obtain a current copy of the deceased's credit report.	<input type="checkbox"/>	<input type="checkbox"/>
16. If the death was accidental, verify whether benefits are available on existing insurance policies.	<input type="checkbox"/>	<input type="checkbox"/>
17. Check for any life insurance benefits available through existing credit card or loan accounts.	<input type="checkbox"/>	<input type="checkbox"/>
18. File any outstanding claims for health insurance or Medicare.	<input type="checkbox"/>	<input type="checkbox"/>
19. Obtain copies of deceased's outstanding bills.	<input type="checkbox"/>	<input type="checkbox"/>
20. Locate and/or obtain other important paperwork necessary for the settlement of their estate:	<input type="checkbox"/>	<input type="checkbox"/>
At least 3 copies of the certified death certificate	<input type="checkbox"/>	<input type="checkbox"/>
Real estate deeds and titles	<input type="checkbox"/>	<input type="checkbox"/>
Stock certificates	<input type="checkbox"/>	<input type="checkbox"/>
Real estate titles	<input type="checkbox"/>	<input type="checkbox"/>
Loan paperwork	<input type="checkbox"/>	<input type="checkbox"/>
Bank & retirement account statements	<input type="checkbox"/>	<input type="checkbox"/>
Last 4 years of tax returns	<input type="checkbox"/>	<input type="checkbox"/>



	Description	Not Applicable	Done
21.	Change ownership of assets and lines of credit.	<input type="checkbox"/>	<input type="checkbox"/>
22.	If the deceased was listed as a beneficiary on your General Will or Koniag Will, update your Will(s).	<input type="checkbox"/>	<input type="checkbox"/>
23.	Update beneficiaries on your life insurance policies, if necessary.	<input type="checkbox"/>	<input type="checkbox"/>
24.	Send acknowledgement cards for flowers, donations, food, kindness. Also remember to thank pallbearers.	<input type="checkbox"/>	<input type="checkbox"/>
25.	Organize and distribute deceased's personal belongings.	<input type="checkbox"/>	<input type="checkbox"/>
26.	Remove loved one's from marketing and mailing lists.	<input type="checkbox"/>	<input type="checkbox"/>
27.	Take down loved one's social media pages (e.g. Facebook, Twitter, Instagram, etc.) or change place of residence to Heaven so you can still have access to the content of their page (e.g. photos, videos, posts).	<input type="checkbox"/>	<input type="checkbox"/>
28.	Track down the passwords to your loved ones computer and other important electronics that may have critical financial or other information stored on them.	<input type="checkbox"/>	<input type="checkbox"/>





Koniag, Inc.

Kodiak Office

Attn: Shareholder Records
194 Alimaq Drive
Kodiak, AK 99615
907-486-2530
800-658-3818 toll free
907-486-3325 fax
shareholderrecords@koniag.com

Anchorage Office

Attn: Shareholder Records
3800 Centerpoint Drive, Suite 502
Anchorage, Alaska 99503
907-561-2668
800-658-3818 toll free
907-562-5258 fax
shareholderrecords@koniag.com